

The logo features a white gear with a circular arrow inside, and a stylized leaf and building icon within the gear. The text 'ZERONET' is in a large, white, sans-serif font, with the gear icon replacing the letter 'O'. Below it, 'WASTE PROGRAM' is written in a smaller, white, sans-serif font.

ZERONET

WASTE PROGRAM

The background is a photograph of a renewable energy site. In the foreground, there are rows of blue solar panels. In the middle ground, three white wind turbines stand on a grassy hill. The background shows a blue ocean under a blue sky with scattered white clouds.

Facility or Office Qualification Checklist

PLASTICSINDUSTRY.ORG/ZNW

FACILITY/OFFICE: QUALIFICATION CHECKLIST

This qualification checklist aims to create a simple way for facilities to demonstrate the foundation is in place for a site to begin measuring their success in Zero Net Waste. Qualification is the first of two necessary steps to become a recognized program participant. Companies must submit their Qualification Checklist with supporting documentation to demonstrate initial work in the program.

Once measurable progress has been documented, the Verification Checklist and supporting documentation can be submitted for consideration. There is no minimum window of time between submitting the Qualification Checklist and Verification Checklist, but we recommend that you wait at least three months if you are just embarking on the ZNW journey. If the site is already achieving very high diversion due to programs that have already been in place, a company may consider submitting the Qualification and Verification Checklists within a narrower time frame.

The requested documentation should be consistent with the records you create to track progress. None of these documents should need to be created for the sole purpose of qualification, therefore reducing the onus of qualification to the program. All documents submitted will be used for the sole purpose of evaluating eligibility for participating in the ZNW program and will not be made public or used for any other purpose.

Contact Information

Company Name _____

List Facility or Office Location: _____

By (*Signature*): _____ Date Submitted: _____

Name: _____

Title: _____

Address: _____

Phone: _____

Email: _____

1. Materials Characterization

Have you conducted an analysis of your landfill-bound trash? Yes No
(If “no”, you cannot qualify for starting the program)

Did you capture a baseline waste generation and recovery rate? Yes No
(This is not a requirement of program qualification)

If yes, what was your calculated recovery rate: _____ (in percentage)

Required documentation: Waste composition analysis (see “Waste Sort Worksheet” on page 27, or produce a similar document)

2. Reduction and Recovery Goals

What is your stated facility recovery goal?

What is your stated reduction goal (i.e., do you have a goal for reducing overall “waste” material generation)?

What systems have you put into place to achieve that goal?

What data are you collecting to measure success?

Please identify the materials that you are diverting from the landfill and place an “X” in the appropriate box to indicate whether the material is being mechanically recycled or sent for energy conversion.

Material Stream	Mechanical Recycling	Energy Conversion (pyrolysis, gasification, incineration with energy recovery)

If you are sending materials for energy conversion, please provide a summary of the mechanical recycling options that were first explored and why they were not considered viable options:

Please identify the streams of material for which you are still be sending to the landfill:

3. Employee Education

Have you completed employee training on all diversion opportunities? Yes No

Have you integrated information about the ZNW program into new employee training? Yes No

Required documentation: Copy of program information shared with employees



ZNW PROGRAM MANAGER:

Ashley Hood-Morley
Director, Sustainability

ahoodmorley@plasticsindustry.org

202.999.2522